

MCLEAN ELECTRIC COOPERATIVE, INC.
February 28, 2019

The February meeting of the Board of Directors of McLean Electric Cooperative, Inc., was held at the Company's headquarters, in Garrison, North Dakota, on the 28th day of February, 2019. The meeting was called to order by President Larry Gessele, at 1:00 o'clock p.m.

Directors present:

Clarence Behles
Larry Gessele
Darcy Klain
James Odermann
Troy Presser
Thomas Sheldon
Rod Stockdill

Also present were Finance Director, Wendy Kinn, Staff Engineer Lucas Schaaf, Operations Manager Keith Thelen, General Manager/CEO Martin D. Dahl, and Attorney David A. Lindell.

A motion was made by Klain, seconded by Sheldon, to approve the Consent Agenda which consisted of the minutes of the January 24, 2019, board meeting, additional agenda items, review of director's checks, and approval of the membership and service applications/transfers. The motion carried.

The estates of Phyllis Norstedt, Gerald Reif, Cheryl LaCroix, Lavern Johnson, Thomas Houser, Lorraine Robinson, and Harold Uhlich were presented for capital credit retirement. A motion was made by Behles, seconded by Odermann, to retire the capital credits for the estates. The motion carried.

STAFF REPORTS:

1. Finance Department - Wendy Kinn. Items discussed and actions taken during the Finance Department report were as follows:
 - a) Provided the Financial Report for the Cooperative which included the year monthly KWH revenue and usage, financial ratios which were all within lender requirements, the 2018 Budget Actual Report, the preliminary January, 2019, Form 7 and as revised December, 2018, Form 7. The Cooperative's revenue was under budget for the month by \$9,804.27.
2. Engineering Department - Lucas Schaaf, Staff Engineer. Items discussed and actions taken during the Engineering Department report were as follows:

- a) Provided a mapping and work-load update.
 - b) Construction season easements have been sent out to land owners.
 - c) The department is working on a sectionalizing study.
 - d) Reported that 10 Tesla Power Wall 2 units have been reserved for the Cooperative.
 - e) Provided an IT update and reported that two new PC's have been installed.
3. Operations Department - Keith Thelen. Items discussed and actions taken during the Operations Report were as follows:
- a) Provided the work plan update. The linemen have been mostly working in the shop due to weather.
 - b) Working on year-end inventory. The Accountant mentioned that there is a need for an additional inventory write-off of \$7,311.87 for 2017. A motion was made by Stockdill, seconded by Behles, to approve the inventory write-off in the amount of \$7,311.87 for 2017. The motion carried.
 - c) Reported that Federated Insurance inspected the office, warehouse, and paperwork.
 - d) Acknowledged the minutes of the Safety Committee meeting of January 29, 2019.
4. General Manager's/CEO Report - Martin D. Dahl. Items discussed and actions taken during the General Manager's/CEO Report were as follows:
- a) Provided RESCO board meeting report.
 - b) Provided the Garrison Zoning & Annexation update.
 - c) Provided a Dakotas America meeting report.
 - d) Discussed commitment to Zero Contacts Program. A motion was made by Presser, seconded by Sheldon, for the Cooperative to commit to Zero Contacts for employee safety. The motion carried.
 - e) Reported that NISC capital credit refund in the amount of \$1,614.58 for 2018 and \$5.13 for 2013 was received.

- f) Discussed the Management Internship Program. A motion was made by Presser, seconded by Behles, to authorize a Cooperative employee to attend the Management Internship Program. The motion carried.
- g) Reported that the Cooperative received the USDA HVAC/LED Light Replacement Grant in the amount of \$10,692.00.
- h) Central Power Annual Meeting delegate. A motion was made by Stockdill, seconded by Odermann, to elect Presser as director and Sheldon as alternate. The motion carried.

President Gessele recognized Director Troy Presser for obtaining Director Gold Status.

REPORTS ON MEETINGS ATTENDED:

- a) Statewide - Stockdill
- b) Central Power - Presser
- c) Basin Electric - Presser

UPCOMING MEETINGS:

1. The next monthly board meeting will be held on Tuesday, April 2, 2019, at 9:00 o'clock a.m.

The board recessed to hold its annual Strategic Planning session which was held the remainder of February 28, 2019, and resumed on March 1, 2019. After the Strategic Planning session, there being no further business, upon a motion made and carried, the meeting was adjourned.


Secretary