

MCLEAN ELECTRIC COOPERATIVE, INC.

April 24, 2018

The April meeting of the Board of Directors of McLean Electric Cooperative, Inc., was held at the Company's headquarters, in Garrison, North Dakota, on the 24<sup>th</sup> day of April, 2018. The meeting was called to order by President Larry Gessele, at 8:30 o'clock a.m.

Directors present:

Clarence Behles  
Larry Gessele  
Darcy Klain  
James Odermann  
Troy Presser  
Thomas Sheldon  
Rod Stockdill

Also present were Finance Manager Wendy Kinn, Operations Manager, Keith Thelen, Engineering Technician, Cara Bauer, General Manager/CEO Martin D. Dahl, and Attorney David A. Lindell.

Prior to the regular portion of the meeting, the board went into Executive Session without employees. After the Executive Session, the regular meeting continued with the employees present.

A motion was made by Presser, seconded by Klain, to approve the Consent Agenda which consisted of the minutes of the March 22, 2018, board meeting, additional agenda items, review of director's checks, and approval of the membership and service applications/transfers. The motion carried.

The estates of Wayne Thompson, Olga Lauglin, Adele Gorder, and Clare Hutchinson, were presented for capital credit retirement. A motion was made by Stockdill, seconded by Odermann, to approve the estate retirements. The motion carried.

STAFF REPORTS:

1. Business Department - Wendy Kinn. Items discussed and actions taken during the Finance Department report were as follows:
  - a) Provided the Financial Report for the Cooperative which included the KWH sales use and revenue, financial ratios, Budget to Actual report, and preliminary February Form 7.
2. Engineering Department - Cara Bauer. Items discussed and actions taken during the Engineering Department's Report were as follows:

- a) Provided a staking/mapping update. A motion was made by Presser, seconded by Stockdill, for the Cooperative to use NISC software for staking and mapping. The motion carried.
  - b) Reported that she has been continuing to work on easements.
  - c) Reported that the security system for the new addition should be completed this month.
  - d) Reported that the Cooperative has hired a Mapping Technician.
  - e) A motion was made by Klain, seconded by Behles, for the Cooperative to purchase two Trimble GPS units for \$6,000.00. The motion carried.
3. Operations Department - Keith Thelen. Items discussed and actions taken during the Operations Report were as follows:
- a) Provided the workload and contract labor update.
  - b) Provided a Safety Report update.
  - c) The board acknowledged the minutes of the April 4, 2018, Safety Committee meeting.
4. General Manager's/CEO Report - Martin D. Dahl. Items discussed and actions taken during the Manager's Report were as follows:
- a) Lewis & Clark Interpretive Center billing issue - It appears that the payment made initially paid to the State and Lewis & Clark Fort Mandan Foundation was premature. A motion was made by Odermann, seconded by Stockdill, to approve Manager Dahl to renegotiate the payment of the bill. The motion carried.
  - b) Provided staffing update and the possibility of using a staffing consultant.
  - c) Provided a report on his attendance at the NRECA Legislative Conference.
  - d) Turtle Lake Hospital Elevator Project - An RDFC grant of up to \$2,000.00 will be applied for.
  - e) Annual Meeting Election - Manager Dahl informed the board that Director Sheldon failed to timely submit his nomination petition and per the Cooperative's By-laws, nominations from the floor will be required during

the Annual Meeting for that District only.

- f) Presentation Software for TV display messages and advertising cost is \$1,128.00 per year with a one time set-up fee of \$375.00. No action was taken.
- g) Preliminary Audit Review - The audit will be reviewed with approval or disapproval to be made during the May 2018 board meeting.
- h) Society American Military Engineers (SAME) - The Cooperative is now an official member.
- i) Reported that a new office for the GIS Mapping person will be constructed.
- j) National Cooperative Services Co-Op (NCSC) Election - Director Gessele was appointed delegate with Stockdill as alternate and a ballot will be cast for Cozy Nelsen for District 3 Manager/Director and for all of the other directors running unopposed.
- k) A motion was made by Presser, seconded by Odermann, to allow Attorney Lindell to attend the NRECA Legal Seminar 58 in Chicago, Illinois, in July 2018. The motion carried.
- l) Battery Power Wall Units - A motion was made by Odermann, seconded by Sheldon, for management to pursue a grant for implementation of potential battery power wall units and car charging stations within the Cooperative's territory. The motion carried for Cooperative's patrons.

#### REPORTS ON MEETINGS ATTENDED:

- 1. Statewide - Stockdill
- 2. Central Power - Presser
- 3. Basin Electric - Presser - which included a Minnkota Power Annual Meeting report

#### UPCOMING MEETINGS:

- 1. The May monthly board meeting will be held on Tuesday, May 22, 2018, at the Cooperative's headquarters which shall begin at 8:30 a.m.
- 2. The 2018 Annual Meeting will be held on Tuesday, June 19, 2018, at the Garrison City Auditorium.

3. The June monthly board meeting will be held on Tuesday, June 26, 2018, at 8:30 o'clock a.m.

There being no further business, upon a motion made and carried, the meeting was adjourned.

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Secretary