

MCLEAN ELECTRIC COOPERATIVE, INC.

April 28, 2016

The April meeting of the Board of Directors of McLean Electric Cooperative, Inc., was held at the company's headquarters in Garrison, North Dakota, on the 28<sup>th</sup> day of April, 2016.. The meeting was called to order by President Alvin Myers at 8:30 o'clock a.m.

Directors present:

Clarence Behles  
Larry Gessele  
Darcy Klain  
Alvin Myers  
Troy Presser  
Thomas Sheldon  
Rod Stockdill

Also present were Manager Martin D. Dahl and Attorney David A. Lindell.

A motion was made by Behles and seconded by Sheldon to approve the Consent Agenda which consisted of the minutes of the March 24, 2016, board meeting, additional agenda items, review of director's checks, and approval of the membership and service applications. The motion carried.

The estates of Mathilda Hofer, Shirley Lee, and Allan Wilson, were presented for capital credit retirement. A motion was made by Presser and seconded by Klain to approve the retirement of the capital credits. The motion carried.

STAFF REPORTS:

1. Business Department - Brett Holtz. Items discussed and actions taken during the Business Department Report were as follows:
  - a) Provided the Financial Report for the Cooperative, which included the KWH usage and revenue for March 2016, review of the March 2016, Form 7, financial ratios for March 2016.
  - b) Provided a Human Resources update.
  - c) Reported that the capital credit allocation for 2015 is \$1,198,558.00, including a \$300,982.00 G & T Allocation. A motion was made by Presser and seconded by Stockdill, to approve the allocation for 2015.

- d) Discussed the need for updated bank signature cards. A motion was made by Stockdill, seconded by Presser, to approve the addition of Brett Holtz to the signature cards to each of the banks of which the Cooperative uses. The motion carried.
2. Operations Department - Keith Thelen. Items discussed and actions taken during the Operations Department Report were as follows:
- a) Discussed the per diem rate for the Cooperative with Brett Holtz. Items discussed were that day trips will be reimbursed 75% of the rate for a specific city for partial days and 100% paid reimbursement for a full day.
  - b) Provided the April work load/work plan update and contract labor update.
  - c) Provided an AT&S attendance report.
  - d) Reported that Trevor Thomas has been hired for the Turtle Lake shop.
  - e) The board acknowledged the minutes of the March 30, 2016, safety meeting.
  - f) During the discussion of the safety meeting, employee safety was discussed. A motion was made by Stockdill, seconded by Gessele, that CEO Dahl start developing a plan to upgrade the headquarters building for improvements to employee safety, ADA compliance and office space expansion. The motion carried.
3. Engineering Manager - Scott Iverson - Items discussed and actions taken during the Engineering Manager's Report were as follows:
- a) Discussed reclosure controls that can be placed in substations owned by Central Power.
  - b) Reported that Cara Schonauer has been hired as an Engineering Technician to work in his department.
  - c) Provided an IT update.
  - d) Discussed safety and protection scheme for the Cooperative regarding protection by fuses rather than traditional OCR's that were used during a dig issue that occurred last month.

4. Manager's Report - Martin D. Dahl. Items discussed and actions taken during the Manager's Report were as follows:
  - a) Reported his attendance at the Dakota's America meeting.
  - b) Reported on his attendance at the RDFC meeting.
  - c) Reported on his attendance at the Missouri River Advisory Council meeting
  - d) Reported on his attendance meeting of the Minot State University Business Advisory Council.
  - e) Provided member services report. An application for an LED lights grant has been submitted.
  - f) Provided a Garrison Sales & Use Committee member report.
  - g) Provided an update of a union grievance.
  - h) Office reconfiguration. Reported that Brett Holtz has moved into the Manager's old office and the Manager has moved into the board room with the board room to be placed in the break room at this time.

#### REPORTS ON MEETINGS ATTENDED:

1. Statewide - Stockdill
2. Central Power - Presser
3. Basin Electric - Presser

#### OTHER BUSINESS:

1. A motion was made by Stockdill, seconded by Presser, to allow Attorney Lindell to attend the NRECA Legal Seminar 56 if his schedule will allow him to attend. The motion carried.

#### UPCOMING MEETINGS:

1. The next regular board meeting is scheduled for Thursday, May 26, 2016, at 8:30 a.m.
2. The 2016 Annual Meeting is set for Tuesday, June 21, 2016, in Garrison, North Dakota.

There being no further business, upon a motion made and carried, the meeting was adjourned.

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Secretary