

New Service Application Form – Fill out this form the way you want MEC to set up your billing information. Please fill out all contact information. Fill the remainder in the best you can.



Name: _____ Co-Applicant Name: _____

Business Name (if applicable): _____

Mailing Address (street, City, State, Zip): _____

Home Phone: _____ Cell Phone: _____

Co-Applicant Cell: _____ Local Contact Phone: _____

E-mail Address: _____ Co-Application E-mail: _____

Service Location (Section, Township, Range or Latitude/Longitude Coordinates): _____

Physical Address of Property/911 Address: _____

Is your property in a subdivision? If yes – Subdivision Name _____ Block/Lot _____

Are you a member of MEC? Yes No If yes, name on account or account # _____

Are you paying for construction costs? Yes No If no, Name: _____

Electrician Name: _____ Cell#: _____

Approximate Date Service Needed by: _____

Are you requesting: Overhead Underground

What type of service are you planning? (check all that apply) Cabin Barn Shop House RV Industrial Irrigation Business Grain Bin Fans Grain Drying Other _____		What type of heating system will you use? Electric Propane Gas Wood Dual Fuel	
What size service do you require? (talk with your electrician) 200 amp (standard) 400 amp (standard) Other (specify size):		What type of water heater do you intend to install? Electric Gas Propane	
If Three Phase, what voltage: 120/208 277/480		Optional services: Yard light	
If Irrigation: Total HP _____ Load Control No Load Control (Demand Rate will apply)			
For Office use Only: Yard light Metered Unmetered			

Yard lights installations are not always connected by MEC. You may need an electrician to connect to the yard light. Please talk to MEC to determine what needs to be done. _____Applicant's Initials

I understand there are different rates available for heat, 3-phase, irrigation, and grain drying. I also understand there are various rebates available for heat pumps. I understand it is my responsibility to contact MEC Member Services for any of these rate or rebate options to insure timely and proper installation. Additional information is also available on the MEC website. **MEC must be contacted once the heating system is ready to operate if they wish to be on the heat rate. No billing reimbursements will be made.** _____Applicant's Initials

When construction of the new service is complete and the meter loop and meter are installed your billing of the monthly base charge will begin whether or not you connect or draw power. We will not remove the lock on the meter loop until a wiring certificate is received. Due to our workload we may not be able to remove the lock the same day we receive a wiring certificate. It is up to you and your electrician to make sure we have received the certificate. _____Applicant's Initials

No more than 2 sets of service wires for a 200 amp service or 3 sets of service wires for a 400 amp service are allowed in the meter loop; a terminal/splice box will be required for any additional sets of service wires. MEC does not provide electrical connections (i.e. outlets). All electrical work needs to be installed in accordance with state and national electrical codes and certified by a North Dakota licensed electrical contractor. The service will not be energized until MEC has received a valid electrical wiring certificate for the service to be energized. If you have questions, please contact an electrician or the North Dakota State Electrical Board. MEC will not wire services nor provide a wiring certificate. _____Applicant's Initials

Generator: 200 amp and 400 amp services may have integrated double-throw bypass switches. These switches are necessary for the addition of wiring to connect a generator that will allow you to safely isolate your generator from our system in order not to back feed and possibly electrocute our employees working on the electric line. The generators must be installed in accordance with state requirements. This switch is not a service disconnect.

The Member will be required to provide their own protection for "single-phase" conditions on a three phase service. MEC cannot guarantee that one or two phases of a three-phase service will not lose power from the source.

I understand that MEC cannot and does not guarantee uninterrupted service of power. MEC is not to be held liable for any losses or damages, whether actual, consequential, punitive, or otherwise, to the Member or anyone claiming by, thru, or under the Member related to the failure to deliver this power, as requested, if it is not available or cannot be delivered in a timely manner. _____Applicant's Initials

Members are invoiced for costs based upon the current line extension policy and to pay 12 months base charge in advance if not a member in good standing. MEC requires new members to forego a soft credit check by the billing department to determine whether or not a deposit will be required. **Applicant understands that he/she will be invoiced and payment must be received for their project prior to scheduling and construction.** Arrangements can be made directly with landowner to handle any crop or property damage due to work performed on their land by MEC and MEC shall be informed on such agreements. Any payment made by MEC for crop or property damages to a landowner as a result of installation will be billed if not included on invoice. Weather may impact the timing of construction. _____Applicant's Initials

This service is in full compliance with any applicable laws, ordinances, building codes, and zoning regulations. _____Applicant's Initials

The applicant acknowledges that he/she has read the above information, and the applicant certifies that all information on this application is complete and accurate. The applicant also acknowledges it is their responsibility to follow all MEC Policies and By-Laws. Completion of a signed membership application is a requirement for an electric service at MEC, failure to complete this application may be grounds for disconnect. This membership application will be mailed to the address on file after construction is completed and meter has been installed. If invoice is not paid by the end of the calendar year it will be closed without notification at the discretion of the Cooperative.

Signature of Applicant _____ Date: _____

Signature of Co-Applicant _____ Date: _____

Email to mclean1@mcleanelectric.com or return form to: McLean Electric Coop, PO Box 399, Garrison, ND 58540-0399